

MU Diocesan Safeguarding Contact Role Description

The Mothers' Union Diocesan Safeguarding Contact is the key link between members and trustees concerning safeguarding matters. The person who undertakes this role does not need to be a Mothers' Union trustee, but will attend trustee meetings on a regular basis to ensure that trustees are aware of the safeguarding implications of any discussions or decisions. The Diocesan Safeguarding Contact should receive a copy of each trustee agenda, in case of safeguarding related items, and should also send a report to each trustee meeting.

The main tasks are:

- To have an overview of all Mothers' Union activities in the diocese involving children and adults at risk, including keeping a record of these activities and where responsibility for safeguarding lies.
- To create a working relationship with the Anglican Diocesan or Provincial Safeguarding Adviser for their advice and guidance on safeguarding issues relating to Mothers' Union activities organised in conjunction with the local church, including safer recruitment and access to safeguarding training.
- To ensure that Trustee Boards are kept up to date with current safeguarding practice and procedures
- To ensure that all Mothers' Union volunteers working with children and adults at risk are recruited through the relevant Safer Recruitment procedure and undertake appropriate training;
- To keep diocesan trustees aware of the safeguarding implications of new and existing activities with children and adults at risk
- To seek advice and guidance from the diocesan/provincial safeguarding team relating to contact with local statutory agencies in any instances where Mothers' Union is acting independently of the church.
- To record and report any safeguarding concerns that may arise in the diocese
- To ensure that all diocesan trustees have up to date and appropriate criminal records checks
- To be the nominated diocesan contact on the Safeguarding Community of Interest.